

## Volunteer Internship Opportunity with Office of National Marine Sanctuaries



### Volunteer Internship: Graphic Design

If you are interested, please submit a cover letter, resume and 3-4 work samples to [onmsoutreach@noaa.gov](mailto:onmsoutreach@noaa.gov). Only applicants who provide digital samples of their work in pdf format or online portfolio will be considered. Applications are accepted on a rolling basis.

#### What We Offer

We invite you to join a dedicated and enthusiastic team at NOAA's Office of National Marine Sanctuaries where you will gain invaluable resume-building experience and an insider's perspective about ocean conservation and management. In addition to your work as a volunteer intern, you also will be encouraged to attend marine conservation events, lectures, conferences and receptions that provide fantastic networking opportunities for your career development.

#### Position Description

NOAA's Office of National Marine Sanctuaries, which manages America's underwater treasures, needs help to fulfill our graphic and creative design efforts. We are seeking a talented volunteer with a passion for the design profession, understanding of how to work within brand guidelines and the ability to take direction. The ideal candidate must be detail oriented, organized, creative, efficient and fast, and have great communication skills. The candidate can work from home, but must live in the Pittsburgh area and be available to meet in Bridgeville, PA weekly to touch base and collaborate on jobs/tasks with the lead ONMS Graphic Designer/Illustrator.

NOAA's Office of National Marine Sanctuaries manages a system of 14 marine protected areas covering more than 170,000 square miles of ocean and Great Lakes waters from the Hawaiian Islands to the Florida Keys and from Lake Huron to American Samoa.

Our mission is to protect and enhance these natural and cultural treasures for future generations through scientific research, management and education.

## Major Responsibilities:

- Work on existing projects, take direction from editors, make grammatical updates
- Manage resource library and access files for distribution
- Prepare files for print production
- Publication layout
- Large format design and layout (posters/banners)
- Museum and visitor center exhibit and layout

## Possible Additional Responsibilities or On-the-Job Training:

- Web GUI design and graphic support
- Custom illustration
- Logo/icon design
- Video production and editing

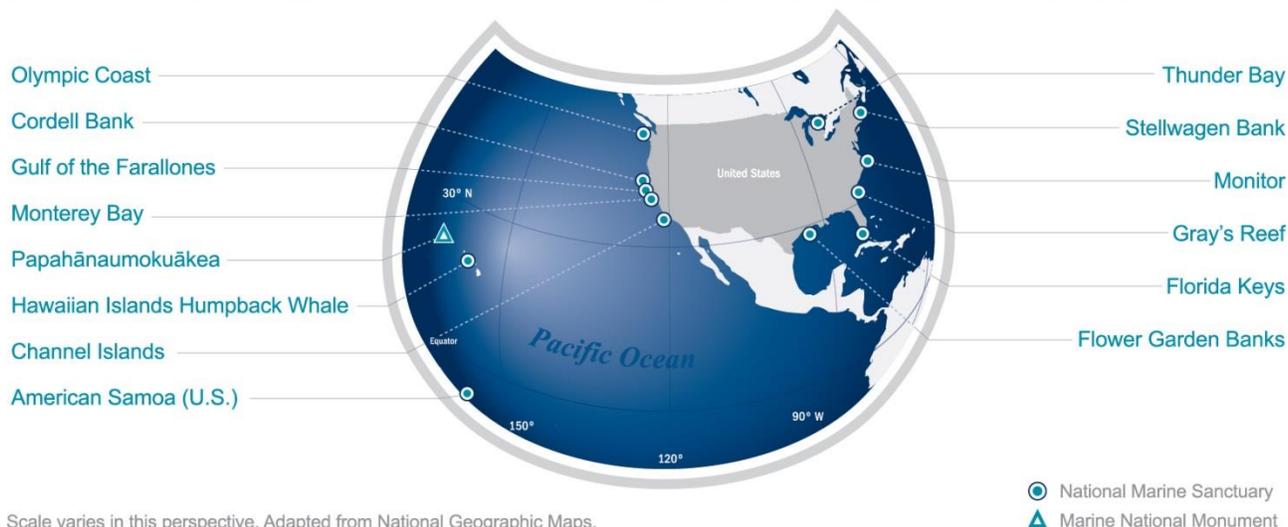
## Desired Qualifications:

- BA/BFA in Graphic Design or a related field
- Personal computer (laptop preferred) with Adobe Creative Suite
- Proficient in Photoshop, Illustrator and InDesign
- Basic proficiency in Microsoft Word and PowerPoint
- Ability to self-critique, take constructive criticism and collaborate
- Experience with Final Cut Pro and/or Adobe Premier Pro is a plus

## Benefits:

- Professional experience
- Work from home
- Flexible hours

# NATIONAL MARINE SANCTUARY SYSTEM



<http://sanctuaries.noaa.gov/>